How to complete American Modern's Agency/Agent set up form

1) After entering your name and email address you'll receive an email from: *American Modern Insurance Group via DocuSign* with validation code. Copy code and paste it into Access Code area, and Validate.



2) Click Continue on next screen

- > Didn't receive the "Email Validation: Tuscano/AMIG Power Form" email?
 - Check your spam/junk folder **OR**
 - o Click "I never received an access code"
- 3) How to determine which "Nature of Request" to select:

DocuSign	DocuSign Envelope ID: 328666F2-B5BA-4D10-876D-A7FD21F0AF0E		
START		AGENCY/AGENT SETUP FORM	
NATUF	E OF REQUEST: select	▼ DATE:8/3/2020 15:12 EDT	
** INFO	Licensed Individual Non-Licensed Individual Sub-Producing Organization (SPO) RMATION PROVIDER Sub-Producing Individual (SPI)	MERICAN MODERN TO FILE NOTICE OF APPOINTMENT WITH A	

Licensed Individual *

Requesting access to modernLINK and AMsuite under your agency's American Modern Sub-Producer code through Tuscano with **authority to quote, bind & issue online**.

Non-Licensed Individual *

Requesting access to modernLINK and AMsuite under your agency's American Modern Sub-Producer code through Tuscano with **authority to enter information to quote only.**

Sub-Producing Organization (SPO) *

Requesting an agency (Partnerships/LLCs/Corps) to be set up with an American Modern Sub-Producer code to write business with them through Tuscano.

Sub-Producing Individual (SPI) *

Requesting an agency (Sole Proprietors) to be set up with an American Modern Sub-Producer code to write business with them through Tuscano.

* Enter your Tuscano account # in "Assigned Sub-Producer Code" Box in the lower right corner of the form.

ASSIGNED AGENCY CODE: 039595	ASSIGNED SUBPRODUCER CODE:	
Version 1.0		
4.3 New Agency Agent Setup Form 2020 - No Sign V4.docx		1 of 1
	FINISH	

4) Click FINISH - You will then receive your login from American Modern via email within 3-5 days.

